Fairfax County Public Library

Board of Trustees Board Retreat

Saturday January 28, 2017 - 9:00AM

Fairfax County Government Center
Conference Room 2/3

AGENDA

8:30 am-9:00 am  Continental Breakfast
9:00 am-9:15 am  Welcome-Karrie Delaney, Chairman, Library Board of Trustees
9:15 am-9:45 am  Best Board Practices-Kim Armentrout, Public Library Consultant, Library of Virginia
9:45 am-10:30 am Board Oversight, Management Oversight-Kim Armentrout, Public Library Consultant, Library of Virginia
10:30 am-10:45 am Break
10:45 am-11:45 am Priority Setting, Jessica Hudson, Director, Fairfax County Public Library
11:45 am-12:45 pm Lunch
12:45 pm- 1:45 pm Library Budgeting, Melanie Quinn, Beth Feeley, & Rabindra Dhakal, Financial Services Division, Fairfax County Public Library
1:45 pm- 2:00 pm Wrap up and Adjourn
BUDGET PRESENTATION

Library Board Retreat – January 28, 2017

- Review Budget Process with timeline
  A. Current Year Processes
  B. Upcoming Year Processes

- Overview of FY 2017 Year to Date and a look ahead at FY 2018
  A. Contractual and Continuing Expenses
  B. Support from other Departments

- Budget Calendar
  A. Critical Dates
  B. Establishing a Formal Process for the Library Board

- Focusing on the priorities – Outcomes for Success
  A. Outcomes from the Community Engagement process
  B. FCPL Strategic Plan
County of Fairfax, Virginia

To protect and enrich the quality of life for the people, neighborhoods and diverse communities of Fairfax County

Board Priorities

In preparation for the Board Retreat discussion around Board priorities, Library Administration polled Library Management (Branch Managers as well as Managers in Library Administration) to get a sense of the areas of interest across our branches regarding priorities going forward.

There were clear areas of interest and support for the following including:

- Collection Development
- Youth Programming
- Technology
- Marketing/Brand Identity

The above four areas were consistently on the list for the majority of respondents.

Additional areas noted as potential priority areas included:

- Non-Youth (Adult/Senior/Business-focused) Programming
- Continuing Education/Staff Opportunities and Morale
- Access to Information as well as Access to Buildings
- Partnerships
- Diverse funding/sponsorships

There were many suggestions, some of which did not fall easily into any of the umbrella categories in the above two bulleted sections.

Administration reviewed all suggestions, as well as previous priority areas, and will be providing recommendations to the Trustees, as well as areas for further discussion, at the Board Retreat.