Library Board of Trustees ad hoc Planning Committee Meeting
April 28, 2017 2:00 PM City of Fairfax Regional Library, Large Meeting Room

In attendance
Charles Fegan, Chair
Suzanne Levy
Priscille Dando

Minutes
Committee Chair Fegan opened the meeting at 2:00 PM. Three committee members were present and Library Director Hudson was in attendance.

Chair Fegan welcomed the committee and members of the public to the meeting. He provided a recap regarding of the process to date; the Library Board opened a public engagement process, they received a complete report, they accepted the report and directed the Library to begin work on a strategic plan, and the Library put together a staff strategic planning committee. The staff committee reports back their progress to the ad hoc Planning Committee, who takes the information back to the full Library Board.

The Chair turned the meeting over to Director Hudson, who introduced several staff in the audience including the Library’s Strategic Planner Doug Miller, Administrative Services Director Katie Strotman, and the staff committee’s facilitator Allison Mulligan. Director Hudson then provided information on the staff committee’s work to date including the organization of a 20 member primary committee and a 40 member secondary committee, the assignment of liaisons for each primary committee member to different community stakeholder groups, and a brief overview of the four staff meetings to date. Director Hudson then provided the two working vision statements to the committee for review:

1) FCPL engages, informs, and inspires our thriving community.
2) FCPL: The essential (re)source for informing, inspiring, and engaging our community.

Comments and questions included: what is the difference between a mission and a vision statement, do the library’s working statements correlate to the County’s vision statement, how do the draft statements align with strategic planning elements, and how did the staff develop these two statements? Staff explained the process used by staff during group meetings, and how the two statements evolved over time.

The committee discussed the two working vision statements. Discussion included questions regarding the word “thriving”, verb tense, and ordering of the words “engage”, “inspire”, and “inform” for best impact. After discussion, the committee directed staff to take the feedback from the meeting and craft one vision statement, to be brought back to the committee at a later date.

At the committee’s next meeting, staff will provide the consolidated vision statement, and working versions of a mission statement and values. Committee Chair Fegan thanked staff and committee members for their time and energies, and closed the meeting at 2:55 PM.