Friends of the Library
MOU Update
Core Areas

- Permission to Solicit/VA Code
- Organization of FOL
- Making Donations to FCPL
- Accounts
- Reporting
- Licensing
- Indemnification
Permission to Solicit/VA Code

- Use of the Library’s name

- State Code allowing the Board to donate materials
  - Virginia State Code Section 15.2-953.B authorizes donations to non-profit organizations that support library functions
Organization of FOL

- Incorporated with the Virginia State Corporation Commission (SCC)
- Have Articles of Incorporation
- Have Bylaws
- Meet IRS requirements for 501(c)(3) charitable tax exempt organization
- Have General Liability Insurance
Making Donations to FCPL

- Make donations through Library Finance Services
- Comply with County procurement
Accounts/Reporting

- Able to hold funds that are a maximum of three times their yearly contribution to the Library

- Maintain appropriate fiscal records

- Make such records available to the Library upon request
Licensing & Indemnification

- Complete a “licensing” form with the County for use of County space
- Indemnify and hold harmless
  - Required in all County contracts
In the Previous MOU

- Incorporated with SCC
- Tax Exempt
- Articles of Incorporation
- Bylaws
- Make Donations through Library Finance
- Comply with County Procurement
- State Code allowing the Board to Donate Materials
- Maintain appropriate fiscal records
Next Steps

- Meet with FOL groups regarding core areas
- Finalize updated MOU
- Bring back to full Board at a future meeting
Questions