LIBRARY BOARD OF TRUSTEES MEETING AGENDA

PRESENTATION: Book Talking

I. PUBLIC COMMENT

II. MINUTES – May meeting

III. CHAIR'S REPORT

IV. COMMITTEE REPORTS
   A. Library Foundation – Willard Jasper
   B. Finance Committee – Darren Ewing
   C. Public Relations – Sheila Janega
   D. Ad Hoc Policy Committee – Gary Russell
   E. Nominating Committee – Sheila Janega and Suzanne Levy

V. DIRECTOR’S REPORT
   A. Great American Read program and grant
   B. Instagram
   C. Summer Reading Adventure

VI. ROUNDTABLE

VII. INFORMATION ITEMS
   A. Monthly Statistical Snapshot, May 2018 (*to be handed out at meeting*)
   B. Incident Report, May 2018
MINUTES
SPECIAL PRESENTATION:

I. PUBLIC COMMENT:
   A. Public Comment: Charles Fegan, Former Chair of the Fairfax County Public Library Board of Trustees

II. MINUTES:

   Ms. Levy moved to approve the April minutes, and Mr. Rosenthal seconded it. After a friendly amendment, the motion to approve the minutes passed unanimously.

III. PRESENTATION: NATIONAL LIBRARY LEGISLATIVE DAY RECAP – Jessica Hudson

   Ms. Hudson, Ms. Miscavage and Mr. Ewing attended National Library Legislative Day this year. The event covers two days; day one is focused on training and talking points, while day two is meeting with legislators. This annual event gives libraries opportunities to meet with federal legislators to advocate for federal dollars. Thirty-five people from across Virginia libraries attended. The three big asks were to reauthorize the Museum and Library Services act, fully fund the Library Services and Technology Act and Innovative Approaches to Literacy in FY19, and to support equal access to broadband. FCPL met with Virginia Representatives Barbara Comstock, Gerald Connolly and Senator Mark Warner.

IV. PRESENTATION: ACCESS SERVICES CHAIRS REPORT – Rose Asuquo and Ken Plummer

   The role of the Access Services Branch is to remove barriers to library services for people with disabilities. These include: providing opportunities to learn about assistive technology and equipment, providing books in alternative formats to people with vision impairments and delivering books to readers who cannot visit a local library. Access Services also offers the Library of Congress Talking Books as well as special library collections including books in braille and audio described DVDs. Access Services can assist customers with temporary or permanent disabilities.

IV. CHAIRS REPORT – No Report

V. COMMITTEE REPORTS:

   A. Library Foundation: Will Jasper – The Fairfax Library Foundation is completing its budget and spending plan for FY 2019. Applications for scholarships are still being accepted.
   B. Finance Committee: No report.
   C. Public Relations Committee: Sheila Janega – The committee met on April 26, 2018. They approved the following talking points:

      Summer Reading Adventure

         • June 15 to September 1
• Kids can sign up online or in a branch; they can track their reading online or on a paper log (available at all the branches)
• Sponsored by 23 Friends groups and the Fairfax Library Foundation
• Requirements to earn the coupon books:
  - 15 books – preschoolers through third grade (children can have books read to them)
  - 10 books – fourth and fifth graders
  - 5 books – students in grades 6-12
• Prize is a booklet full of coupons for free or discounted items from 24 different businesses/organizations including the Park Authority, Krispy Kreme, SplashDown Waterpark, Victory Comics, Domino’s Pizza, Children’s Science Center and more.
• Programs are popular and can fill up quickly. New events this year include “The Bubble Lady,” “Kuumba Kids,” “Rainbow Rock Band,” “The wizard of Reading” and “Jacks are wild.”
• Additionally, the Library will be partnering with Fairfax County Public Schools. FCPL’s Pop-Up Library will be at several “summer meal” sites and in July the library will co-host three evening events.

**Adult Summer Reading**

• Adult Summer Reading Programs are planned individually by the branches. Many of our branches offer them. Since not all branches offer this program, please check with the staff at the branches in your district.
• Many require adults to read five books to earn a coupon for a free book at the used book sale. Herndon offers a chance to win a prize at the end of the summer and Dolley Madison is repeating its successful adult Bingo from last year.
• All Trustees are encouraged to participate in the Adult Summer Reading program!

**STEAM Early Literacy Kits**

• The library has recently introduced a series of STEAM Early Literacy Kits available for check out by preschool teachers and other group educators. The kit themes are:
  - Music and Movement
  - All About Me
  - My Healthy Body
  - Buildings and Roads
  - Nursery Rhymes and Fairy Tales
• Each kit includes 5-6 books on the theme, a puppet to use with books and activities and a list of songs, fingerplays and rhymes related to the theme. The kits also include components for children and caregivers to try several STEAM activities for extended learning.
• These kits are not available at any branch; educators must put them on hold. To place a hold, go to the library’s catalog and search: STEAM *(name of kit)*. The kit will be sent to whatever branch is requested and will be available for pick up there.
• FCPL’s Early Literacy Services team created the new kits with generous support from the Fairfax Library Foundation.

Library at Celebrate Fairfax June 8-10

- Three-day event on the grounds of the Government Center—20 FCPL staff will work the booth.
- FCPL will have its biggest booth ever (largest square footage).
- Last year the booth had 1,000 visitors over three days and we hope for more this year.
- Final details still being determined by the team but will include story time, library card signup and activities for adults and as part of the exhibits.

Two Recurring Contests this Summer

• Teen Cover Art Contest
  - Keeping with Virginia’s theme of this year’s Summer Reading Program is “Reading Takes YOU Everywhere,” teens will create a reimagined cover that puts them inside of the story—with a self-portrait or another item unique to them.
  - The teen cover art contest runs from June 15-August 4.
  - Winners and runner-up’s in all categories (grades 7-8, 9-10, 11-12) get a gift card for up to $75.
  - Winners will have their art memorialized on a bookmark, to be distributed at branch locations.

• Essay and Poetry Contest
  - 10th Annual Love of Country Essay and Poetry Contest (in partnership with the For Love of Country Foundation)
  - June 15 to September 1. No date set yet for the award ceremony.
  - For rising 7th, 8th and 9th graders.
  - Multiple winners for both essay and poetry for each grade level 7-9 including: gold $100, silver $50, bronze $25 and certificate of merit.

D. Ad Hoc Policy Committee – No Report.

E. Ad Hoc Nominating Committee: Sheila Janega and Suzanne Levy – The committee put forward Miriam Smolen for Chair of the Library Board and Fran Millhouser for Vice Chair. Elections will be held in June and at that time Board members can provide additional nominations from the floor.

VI. DIRECTORS REPORT: Jessica Hudson

A. American Revolution education outreach kits
FCPL has a new non-traditional circulating item; the Revolutionary War kit. The materials for the kits were provided by the Sons of the American Revolution. Each of the five kits available will check out for a six week period. Each kit includes:

- Haversack
- Money from the period (replica)
- Dominoes
- Deck of cards
- Early card games book
- Quill for writing
- Copy of the declaration of Independence
- Educators workbook

B. **IMLS Annual data on American Public Libraries**
   Included in the May Board Packet.

C. **My Perfect Read**
   FCPL’s online reader’s advisory program now has an official name: *My Perfect Read*. Staff are now anticipating a launch of the service in the summer 2018.

D. **Outstanding Website Project award**
   On April 19, 2018, FCPL was awarded the “Outstanding Website Project” award for populations over 80,000 by the Virginia Public Library Directors Association. Congratulations to the Library IT team for their hard work and dedication in getting our new site launched, and making sure that it fully serves the needs of library users!

E. **Deputy Director Dave Molchany is retiring June 8, 2018.**
   The Board will send a letter of thanks to Mr. Molchany.

F. **Staff Library Games**
   Staff participated in team building after hours at a branch competing in many different categories. Much fun was had by all!

**VII. ROUNDTABLE:**

Ms. Levy – The City of Fairfax Regional Library was the host of the Library Games. EAC and FCPLEA provided food.

Ms. Dando – She attended Comic Con at Marshall High School on April 14, 2018.

Ms. Smolen – She said it was a nice month of receiving emails about different awards the library has received.

Ms. Pekarsky – Thanks to the staff of Access Services Library for the presentation and for all they do for the community.
Ms. Janega – She attended the Patrick Henry Library’s Volunteer luncheon. It was a wonderful event and it was nice to see volunteers honored. She also thanked staff for the IMLS report that was included in the packet.

Ms. Smolen entertained a motion to adjourn. Ms. Levy moved the motion; Mr. Rosenthal seconded it. The motion passed.

Ms. Smolen adjourned the meeting at 8:27 p.m.

<table>
<thead>
<tr>
<th>Members Present</th>
<th>Members Absent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Priscille Dando</td>
<td>Michael Donovan</td>
</tr>
<tr>
<td>Sheila Janega</td>
<td>Darren Ewing</td>
</tr>
<tr>
<td>Will Jasper</td>
<td>Fran Millhouser</td>
</tr>
<tr>
<td>Suzanne Levy</td>
<td></td>
</tr>
<tr>
<td>Jane Miscavage</td>
<td></td>
</tr>
<tr>
<td>Stella Pekarsky</td>
<td></td>
</tr>
<tr>
<td>Phil Rosenthal</td>
<td></td>
</tr>
<tr>
<td>Gary Russell</td>
<td></td>
</tr>
<tr>
<td>Miriam Smolen</td>
<td></td>
</tr>
</tbody>
</table>

Respectfully Submitted:____________________________

Approved:_____________________________

Jessica Hudson
Library Director

Michael Donovan, Acting Chair
FCPL, Board of Trustees
NATIONAL LIBRARY LEGISLATIVE DAY
(FUN ON CAPITAL HILL)
DAY 1

• Issues Briefing
• “How to Hug a Porcupine” or “Relationship Building with Lawmakers”
• State Delegation meetings
• Q&A with Library Legislative veterans
• Applying Advocacy at Home
THE THREE BIG ASKS

• Reauthorize the Museum and Library Services Act
• Fully Fund LSTA and IAL in FY 19
• Visit Your Local Library!
• (And support equal access to broadband)
LSTA FUNDING IN VIRGINIA
Making our Libraries and our Citizens Stronger

The Institute of Museum and Library Services (IMLS), through its administration of the Library Services and Technology Act (LSTA), provides critically important federal funding in support of our nation’s libraries through the Grants to States Program.

In 2016, Virginia received $3,671,769 of this funding for statewide projects and programs that expand services for learning and development, equal access to accurate and reliable information resources, and the availability of technology so crucial to an educated, productive, and engaged public. Highlights of these programs include:

- **Summer Reading Program**: Helps libraries create summer programs to engage school with pre-reading activities and provide resources to support ELs and children with autism.
- **Early Learning & Literacy**: Imaging libraries create teacher school with pre-reading activities and provide resources to support ELs and children with autism.
- **E-Rate Discounts**: Bringing affordable internet and communications services to public libraries across the state, especially those most needed.
- **Find It Virginia**: 24/7 online broadcast information in steam of licensed databases for public home, school, work, and public libraries.
- **21st Century Libraries & Librarians**: Helping libraries and librarians to develop and deliver resources and services to support learning needs in the community.
- **Document Bank for Educators**: Helping students develop digital experiences through the analysis of original documents and digitized work.
- **Empowering the Public with Access to Government Information**: Helping libraries and librarians to develop and deliver resources and services to support learning needs in the community.
- **Discovery Systems for Smaller Libraries**: Making computers, Internet-connected devices, and other resources.
- **Sharing Virginia’s History and Culture**: Providing digital images covering 400 years of history, access to millions of museum and library assets.

Details on these projects and more are available at [http://www.bl.virginia.gov/lsta](http://www.bl.virginia.gov/lsta)
DAY 2

• The Team: FCPL, GMU, PWCPPL, School Librarians and Vendors

• Visit with Comstock staff

• Visit with Warner staff

• Visit with Connolly
GREAT NEWS!
YEARNLY EVENT

- Similar time, next year
- Trustees welcome!!
- Great advocacy training

- Questions?
DIRECTOR’S REPORT
A. Great American Read program and grant
   The Reston Regional Library is the proud recipient of a “Great American Read” programming grant, cosponsored by the American Library Association and PBS. The Reston Regional Library is one of 50 libraries nationwide to receive the grant to host programs around the television series. The Reston branch has the support of and will be working with the local PBS station, WETA. Congratulations to Ha Hoang, Assistant Branch Manager of the Reston branch, who applied for this grant!

B. Instagram
   FCPL is ready to get social with one of the most popular platforms around...Instagram! You can expect photos of books in all of their glory, lightning book talks and even some behind the scenes looks at some of our most popular programs! Find us at @fairfaxlibrary and don’t forget to follow us for exciting new content.

C. Summer Reading Adventure
   Join Fairfax County Public Library this summer in our mission to create lifelong learners with our Summer Reading Adventure. Did you know that students who don’t have access to recreational reading materials and educational opportunities during the summer months have lower reading achievement scores during the school year? Children who experience the “summer slide” are three grade levels behind by the end of elementary school and many never close the achievement gap. The good news is that keeping academic skills sharp during the summer doesn’t have to be a boring chore for kids and parents don’t need to spend hundreds of dollars on summer activities. Participating in our Summer Reading Adventure encourages kids to read for fun in any format or genre and allows them to explore their interests and passions through books and by attending engaging library programs—all for free. FCPL has something to offer every child in your family, from board books for infants to makerspaces for teens. We hope to see you in our library branches this summer! Programming and prizes are available for adults as well; just check our print calendar of events to see everything that’s going on!
INFORMATION ITEMS
<table>
<thead>
<tr>
<th>Branch</th>
<th>Type of Incident</th>
<th>Number of Incidents</th>
<th>Brief Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>CH</td>
<td>Verbal Abuse</td>
<td>1</td>
<td>Customer complaint regarding behavior of a tutor toward student.</td>
</tr>
<tr>
<td>FX</td>
<td>Trespassing</td>
<td>1</td>
<td>Woman in the garage propping doors and using power outlets.</td>
</tr>
<tr>
<td></td>
<td>Camping *</td>
<td>3</td>
<td>Individual camping in library garage; same individual camping; Individual camping on library patio.</td>
</tr>
<tr>
<td></td>
<td>Parking Garage *</td>
<td>1</td>
<td>Customer backed into pole holding fire extinguisher.</td>
</tr>
<tr>
<td>RR</td>
<td>Camping *</td>
<td>1</td>
<td>Individual camping on library property.</td>
</tr>
<tr>
<td></td>
<td>Disruptive Behavior *</td>
<td>2</td>
<td>Homeless man emitting very strong odor; same individual smoking on library property.</td>
</tr>
<tr>
<td></td>
<td>Trespassing *</td>
<td>1</td>
<td>Banned customer entered the library.</td>
</tr>
<tr>
<td></td>
<td>Parking Lot</td>
<td>1</td>
<td>Complaint about an individual behaving erratically.</td>
</tr>
<tr>
<td>SH</td>
<td>Parking Lot</td>
<td>1</td>
<td>Whitman MS fire resulted in evacuating students to library property.</td>
</tr>
<tr>
<td></td>
<td>Solicitation</td>
<td>1</td>
<td>Individual panhandling in the library.</td>
</tr>
<tr>
<td></td>
<td>Erratic Behavior *</td>
<td>1</td>
<td>Individual screaming incoherently at library entrance.</td>
</tr>
<tr>
<td></td>
<td>Suspicious Activity</td>
<td>1</td>
<td>Customer rifling through another customer's backpack.</td>
</tr>
<tr>
<td>HE</td>
<td>Erratic Behavior *</td>
<td>1</td>
<td>Man wondering the building making unusual pronouncements.</td>
</tr>
<tr>
<td>LO</td>
<td>Vandalism *</td>
<td>1</td>
<td>Broken window.</td>
</tr>
<tr>
<td>PH</td>
<td>Building Emergency *</td>
<td>1</td>
<td>Building evacuated due to smell of gas.</td>
</tr>
<tr>
<td>RB</td>
<td>Theft of Personal Property *</td>
<td>2</td>
<td>Unattended cell phone stolen; bicycle stolen</td>
</tr>
<tr>
<td></td>
<td>Substance Abuse</td>
<td>1</td>
<td>Individual drinking alcohol in front of the library.</td>
</tr>
<tr>
<td></td>
<td>Trespassing *</td>
<td>1</td>
<td>Banned customer entered the library.</td>
</tr>
<tr>
<td></td>
<td>Camping</td>
<td>1</td>
<td>Individual camping on library property.</td>
</tr>
<tr>
<td>TJ</td>
<td>Theft of Personal Property *</td>
<td>1</td>
<td>Two separate bikes stolen from the library bike rack.</td>
</tr>
<tr>
<td>WW</td>
<td>Erratic Behavior *</td>
<td>1</td>
<td>Naked man walking around the exterior of the library.</td>
</tr>
<tr>
<td></td>
<td>Assault</td>
<td>1</td>
<td>Customer assaulted another customer at the public PC stations.</td>
</tr>
</tbody>
</table>

Total Incidents May 2018  26

* Police, Fire Department, or FMD notified