PLACE: Kings Park Library
9000 Burke Lake Rd.
Burke, VA 22015-1683
(703)978-5600

TIME: 7:00 P.M.

DATE: October 10, 2018

6:30 P.M. - RECEPTION
7:00 P.M. - FRIENDS’ CHOICE AWARDS

LIBRARY BOARD OF TRUSTEES MEETING AGENDA

I. PUBLIC COMMENT

II. MINUTES -September meeting

III. CHAIR’S REPORT

IV. COMMITTEE REPORTS
1. Library Foundation – Willard Jasper
2. Finance Committee – Darren Ewing
3. Outreach Committee – Sheila Janega

V. DIRECTOR’S REPORT
1. 3D Printing
2. “You’re Making Me Read What?!?” Podcast
3. John Marshall grand re-opening

VI. NEW BUSINESS
1. September 18th Board of Supervisors-Library Board joint meeting follow up

VII. ROUNDTABLE

VIII. INFORMATION ITEMS
1. Monthly Statistical Snapshot, August 2018, September 2018 (to be handed out at meeting)
2. Incident Report, September 2018
MINUTES
Chair Miriam Smolen called the meeting to order at 7:01 p.m.

I. PUBLIC COMMENT:

A. Public Comment: None

II. MINUTES:

Mr. Ewing moved to approve the July minutes, and Mr. Rosenthal seconded it. After a friendly amendment by Mr. Engler to remove extra words in the title of the minutes, the motion to approve the minutes passed unanimously.

III. PRESENTATION: System-wide Youth and Teen Programs, Hallie Jackson

Ms. Jackson gave the Board an update on system-wide youth and teen programs. The big fall event for teens is the Teen Film Festival. Another big fall event is Teen Read Week; this year, six branches will host events from October 7 -13, 2018. FCPL will also welcome Lisa McMann, bestselling author of young adult titles including *The Unwanteds* series, *The Unwanteds Quests* series and *The Wake* trilogy, at 7:00 p.m., November 2, 2018, at the Fairfax County Government Center. Now that school is back in session, FCPL is meeting in partnership with FCPS librarians again as part of an ongoing partnership to promote stronger ties across libraries and services to youth. The Library is also investigating a new partnership with other county agencies and Microsoft to break down the school-to-prison pipeline.

IV. CHAIR’S REPORT:

Ms. Smolen announced that former board member of 25 years Charles Fegan was named Trustee of the Year for the Virginia Library Association (VLA). He will be recognized at a reception during VLA’s annual conference on September 26, 2018.

Ms. Smolen announced members of the newly reorganized committees as:

<table>
<thead>
<tr>
<th>Finance Committee</th>
<th>Outreach Committee (formally PR Committee)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mr. Ewing, Chair</td>
<td>Ms. Janega, Co-Chair</td>
</tr>
<tr>
<td>Mr. Rosenthal</td>
<td>Ms. Miscavage, Co-Chair</td>
</tr>
<tr>
<td>Mr. Russell</td>
<td>Ms. Dando</td>
</tr>
<tr>
<td>Ms. Pekarsky</td>
<td>Mr. Engler</td>
</tr>
<tr>
<td>Mr. Jasper</td>
<td>Ms. Levy</td>
</tr>
<tr>
<td></td>
<td>Mr. Rosenthal</td>
</tr>
</tbody>
</table>

Foundation

Mr. Jasper, Chair

The Board will have a joint meeting with the Fairfax County Board of Supervisors on September 18, 2018 from 1:30 p.m. – 3 p.m.

V. COMMITTEE REPORTS:
A. **Library Foundation**: Will Jasper – The Foundation will celebrate its 25th Anniversary in 2019. The 2019 Library Jubilee will be 5:30 p.m., April 6, 2019, at the Tysons-Pimmit Library.

B. **Finance Committee**: Darren Ewing – Mr. Ewing welcomed new committee members. The committee met with the Foundation Development, Marketing and Advocacy Committee on September 10, 2018. Ten members from both committees attended. It was a productive meeting that sparked many new ideas. The FY 2020 budget is going to be flat so the joint meeting focused on ideas to generate additional funds and advocate more purposefully. The Finance Committee will meet on September 20, 2018, to work on the next steps in the budget submission process.

C. **Outreach Committee**: Fran Millhouser – The Public Relations Committee has been renamed to the Outreach Committee. The committee met on September 6, 2018. The main area of conversation was how trustees can spread the word. Each board member should sign up for the library’s newsletter and use the talking points created at the committee meeting. Each member should get a contact for their Supervisor’s office, visit their Supervisor’s office to drop off marketing materials, and should share positive information and feedback with their Supervisor.

### Fall 2019 BOT Talking Points

**Liza Mundy**

- Liza Mundy, author of *Code Girls: The Untold Story of the American Women Code Breakers of World War II*.
- Wednesday, September 12, 7-8:30 p.m. at Pohick Regional Library (books available for sale and signing).
- [More information about Liza Mundy](#)

**Banned Books Week**

- ALA’s annual celebration of the freedom to read.
- September 23-29.
- 2018 theme, “Banning Books Silences Stories,” is a reminder that everyone needs to speak out against the tide of censorship.
- [More information about Banned Books](#)
- [Frequently Challenged Books](#)

**Fall Teen Events**

- Teen Read Week, October 7-13 – [Some of the events occurring at branches](#). About [Teen Read Week](#).
- Teen Film Festival is part of [Teen Read Week](#). Teens can submit videos to the contest from August 6 through September 21.
- Winners of the Book Cover Art Contest will also be announced during Teen Read Week. ([Enjoy some of the art from last year’s contest on Flickr](#).)
3-D Printing

- The library offers 3-D printing for customers at four branches. Customers send the job online, and staff print the object for the customer. No charge for this service at the present time.
  - Kings Park Library
  - Pohick Regional Library
  - Sherwood Library
  - Woodrow Wilson Library
- The long-term plan is to expand this service to other branches.
- Read more on the library web page.
- Note: Customers must have a library card and must sign the terms of service, which prevents anything illegal from being produced.

Ms. Smolen thanked Ms. Millhouser for serving as chair on the committee for the past couple years.

VII. DIRECTORS REPORT: Jessica Hudson

A. Trustees received County business cards; please contact Library Administration if a refill is needed.
B. Fall for the Book will take place October 10 – 13, 2018 with 150 programs at library branches and the George Mason University campus.
C. All branches will be closed Friday September 14, 2018, for Staff Day. All staff members will be at the Fairfax County Government Center for this biennial continuing education event.
D. As part of the continuing work around the 2018-2022 Strategic Plan, each branch location was provided with a Strategic Planning poster for the staff room.
E. Capital Projects update – John Marshall library is 95% complete. The last library on the 2012 bond is Reston Regional, which has been a longer process as it is part of the greater Reston Town Center North development.
F. MOU update - As of September 4, 2018, 22 of the Friends groups have signed or indicated a willingness to sign the MOU. Of the two remaining groups, one has voted no and the other is still reviewing its options and next steps.
G. Food for Fines program - As previously shared, the Library has been looking into offering a “Food for Fines” program, where patrons can donate non-perishable food items in order to remove a set amount of fines from their library account. Staff are pleased to share that there will be a Food for Fines program in November 2018; every library branch will be a drop-off site for the full month.
H. Tor eBook sales - Tor books, an imprint of Macmillan that mostly focuses on popular SciFi and fantasy books, notified eBook vendors that they will not be selling eBooks to libraries on the title’s “for sale” date. Instead, they will wait four months from the publication date to sell to libraries.
I. MLS Update: More than 1 Billion Library Visits - In August 2018, the Institute of Museum and Library Services (IMLS) released their latest Public Library Survey report, attached. This report provides a window into public library usage and resources. This latest report is based on FY2015 data and provides comparison charts and state profiles (appendices C and D).
VII. New Business
The Trustees reviewed two new business items. The first was an informational overview of Fairfax County’s Energy Operational Strategy. The second was an overview document and reminder related to the Freedom of Information Act (FOIA) Council’s requirements around meetings and email discussions.

IX. ROUNDTABLE:
Mr. Rosenthal – He shared that he completed the Summer Reading Program.
Ms. Dando – She shared that she had a great experience with My Perfect Read. She also shared that the 2019 American Library Association Conference will be in Washington DC June 20-25, 2019.
Mr. Jasper – He announced that the grand opening of the John Marshall Library will be on October 27, 2018, at 10 a.m.
Ms. Millhouser – She pointed out that the Jubilee is the kick off of National Library Week. She thanked the Friends of Pohick and Richard Byrd libraries for donating books to the John Marshall book sale. Also the Friends of Pohick and Richard Byrd libraries are in talks to create a scholarship with the Foundation.
Ms. Smolen – She pointed out the October board meeting will be at the Kings Park library at 6:30 p.m. kicking off with the Friends Choice Awards. Branch managers are doing a write up on each of their Friends groups for inclusion in the printed program.
Mr. Engler – The Burke Centre Community held their 41st Fall Festival with the Library participating on the Saturday of the event.
Ms. Janega – She attended a great program for the Great American Read at the Reston Library.
Ms. Smolen adjourned the meeting at 8:34 p.m.

<table>
<thead>
<tr>
<th>Members Present</th>
<th>Members Absent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Priscille Dando</td>
<td>Stella Pekarsky</td>
</tr>
<tr>
<td>Brian Engler</td>
<td>Jane Miscavage</td>
</tr>
<tr>
<td>Darren Ewing</td>
<td></td>
</tr>
<tr>
<td>Sheila Janega</td>
<td></td>
</tr>
<tr>
<td>Will Jasper</td>
<td></td>
</tr>
<tr>
<td>Suzanne Levy</td>
<td></td>
</tr>
<tr>
<td>Fran Millhouser</td>
<td></td>
</tr>
<tr>
<td>Phil Rosenthal</td>
<td></td>
</tr>
<tr>
<td>Gary Russell</td>
<td></td>
</tr>
<tr>
<td>Miriam Smolen</td>
<td></td>
</tr>
</tbody>
</table>
Respectfully Submitted:

____________________________
Jessica Hudson
Library Director

Approved:

____________________________
Miriam Smolen, Chair
FCPL, Board of Trustees
DIRECTOR’S REPORT
October 10, 2018, Director’s Report

A. 3D Printing
   A 3D printing demonstration will be provided at the October Board meeting.

B. “You’re Making Me Read What?!“ Podcast
   FCPL will be launching its new podcast later this month, called “You’re Making Me Read What?!“. The podcast will be hosted by the Library Director and Deputy Director, who happen to have very different tastes in reading materials. Each monthly podcast will feature a favorite book off of one person’s list of great books, alternating selections month by month. The format will include an overview of the book and author, a point-counter point on why the title may (or may not) be a great read, and some discussion of specific literary elements in the novel. Be sure to listen in to get some good book suggestions, agree (or disagree) with our particular selections, and laugh a bit as we argue back and forth about what really makes a book worth reading.

C. John Marshall grand re-opening
   It’s official! The grand re-opening of the John Marshall Community Library has been set for Saturday October 27th, 2018, at 10 a.m. All are welcome for this exciting occasion, with special events planned throughout the day. Please see the attached flyer for more details.
John Marshall Library will reopen Saturday, October 27 at 10 a.m.

- Celebrate your newly-renovated library branch with special activities all day long!
- Join us for the ribbon cutting at 10 a.m.
- Enjoy music, light refreshments, a technology open house, face painting and more.
- Check out all the modern upgrades including a teen gaming area, Wi-Fi bar, early literacy station, children’s alcove and other new features.

John Marshall Library is located at 6209 Rose Hill Dr., Alexandria.

**Operating hours beginning Oct. 27, 2018:**

- Monday and Tuesday: 10–9
- Wednesday and Friday: 10–6
- Thursday: 1–9
- Saturday: 10–5
- Sunday: Closed
NEW BUSINESS
BOARD MATTER
Follow On Motions from the Joint Board of Supervisors-Library Board of Trustees Meeting
September 25, 2018

On September 19, the Board of Supervisors met with the Library Board of Trustees to discuss the present and future of Fairfax County Public Libraries. Topics included the new Strategic Plan for FCPL, trends in book lending, special collections like kids’ nature backpacks, and more.

Two topics need further exploration. First, as Sup. Jeff McKay brought up during the meeting, students in DC Public Schools have their library card, Metrobus card and other capabilities included on a single student identification card. I believe this would be a great tool for Fairfax County Public School students, particularly in light of our efforts to increase access to transit for our students. **Therefore, I move that the Board of Supervisors direct the County Executive to work with Fairfax County Public Libraries, Fairfax County Department of Transportation, Fairfax County Park Authority, and the Fairfax County Public Schools to explore the potential creation of a single card solution for FCPS students.**

Second, Supervisors and Trustees said the top library concern they hear from residents is about a desire for more library hours. **Therefore, I move that the Board direct the County Executive to evaluate options for the Board to consider to expand library hours as part of the FY2020 Budget.**
INFORMATION ITEMS
# Fairfax County Public Library
## Incident Report
### September 2018

<table>
<thead>
<tr>
<th>Branch</th>
<th>Type of Incident</th>
<th>Number of Incidents</th>
<th>Brief Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>FX</td>
<td>Substance Abuse *</td>
<td>1</td>
<td>Customer had a box of wine at the public PCs.</td>
</tr>
<tr>
<td></td>
<td>Police Activity *</td>
<td>1</td>
<td>Police assisted a gentleman who could not locate his vehicle.</td>
</tr>
<tr>
<td>GM</td>
<td>Trespassing *</td>
<td>2</td>
<td>Police asked to serve a banning letter; Banned customer entered the library.</td>
</tr>
<tr>
<td>PO</td>
<td>Building Emergency *</td>
<td>1</td>
<td>Annunciator Panel was going off.</td>
</tr>
<tr>
<td></td>
<td>Customer Injured</td>
<td>1</td>
<td>Customer stumbled in parking lot from tree debris.</td>
</tr>
<tr>
<td>RR</td>
<td>Trespassing *</td>
<td>6</td>
<td>Banned customer entered the library; Banned customer entered the library; Banned customer entered the library; Banned customer entered the library; Banned customer entered the library; Banned customer panhandling in the library parking lot.</td>
</tr>
<tr>
<td></td>
<td>Camping *</td>
<td>1</td>
<td>Woman sleeping in front of the library entrance.</td>
</tr>
<tr>
<td></td>
<td>Parking Lot *</td>
<td>1</td>
<td>Hit and run fender bender.</td>
</tr>
<tr>
<td>TY</td>
<td>Theft of Personal Property *</td>
<td>1</td>
<td>TY Friends reported their iPad stolen.</td>
</tr>
<tr>
<td>DM</td>
<td>Theft of Personal Property *</td>
<td>1</td>
<td>Customers' lost cell phone tracked to the janitor's closet.</td>
</tr>
<tr>
<td>HE</td>
<td>Erratic Behavior *</td>
<td>1</td>
<td>Customer approached another customer stating he was suicidal.</td>
</tr>
<tr>
<td>KN</td>
<td>Theft of Personal Property *</td>
<td>2</td>
<td>Tutor called the police when a customer tried to take her belongs.</td>
</tr>
<tr>
<td>OK</td>
<td>Building Emergency *</td>
<td>1</td>
<td>Staff found back door propped open.</td>
</tr>
<tr>
<td>PH</td>
<td>Verbal Abuse *</td>
<td>1</td>
<td>Customer became verbally abusive.</td>
</tr>
<tr>
<td>RB</td>
<td>Suspicious Activity</td>
<td>1</td>
<td>Woman looking for her son who was supposedly at the library.</td>
</tr>
<tr>
<td></td>
<td>Parking Lot *</td>
<td>1</td>
<td>Hit and run fender bender.</td>
</tr>
<tr>
<td></td>
<td>Camping *</td>
<td>1</td>
<td>Individual camping out on library property.</td>
</tr>
<tr>
<td>TJ</td>
<td>Theft of Personal Property *</td>
<td>1</td>
<td>Customer reported his bike stolen.</td>
</tr>
<tr>
<td>WW</td>
<td>Assault</td>
<td>1</td>
<td>Teen age customer punched another teenager in the arm.</td>
</tr>
<tr>
<td></td>
<td>Pornography</td>
<td>1</td>
<td>Customer asked not to view porn on the public PCs.</td>
</tr>
<tr>
<td></td>
<td>Verbal Abuse</td>
<td>3</td>
<td>Customer directed verbal abuse at another customer; Young customer verbally abusive to another child; Customer verbally abusive to staff at close.</td>
</tr>
</tbody>
</table>

**Total Incidents September 2018**: 30

* Police, Fire Department, or FMD notified